NDDPI

NORTH DAKOTA
**DEPARTMENT OF
PUBLIC INSTRUCTION**

Best Practices for Success: North Dakota Academic Progression of Learning & Understanding of Students (ND A+)

Please review this document and the **ND A+ Interim Test Administration Manual** [Administration Resources | ND A+ Portal](#) in advance of student testing.

Important Dates

The ND A+ Interim Assessment windows are listed in the table below.

Interim	Dates
Fall Administration	September 2 – October 24, 2025
Winter Administration	December 8, 2025 - Feb 20, 2026
Spring Administration*	March 16 - May 15, 2026

Key Terms

- **North Dakota Academic Progression of Learning & Understanding of Students (ND A+)** – An assessment system including summative, interim and formative assessments
- **TestNav** – the testing platform used to deliver ND A+ Interim Assessments to students
- **LaunchPad** – the authentication tool that educators will use to access ADAM
- **ADAM** – the assessment management platform where test coordinators manage test administrations, and all educators can review ND A+ Interim Assessment results

Resources

- **ND A+ Interim Assessments information:** Visit [Home | ND A+ Portal](#) to view support documentation, such as the ND A+ Interim Test Administration Manual, which includes information on accessibility and accommodations as well as step by step guides in the appendix. Additional support documentation includes Report Interpretation guides, training modules and videos, and practice tests.
- **ND A+ Interim Assessments Support**: Call:1-888-293-0318

System Access

Depending on the user, there are different ways to access the appropriate platform. For example, students use TestNav and not ADAM. Teachers and administrators will access ADAM administration activities through LaunchPad and proctors will access ADAM directly. Examples of this follow below.

Proctors

1. Enter [ADAM | Administration (adamexam.com)](#) into your browser to open **ADAM. Note**: Do not login.
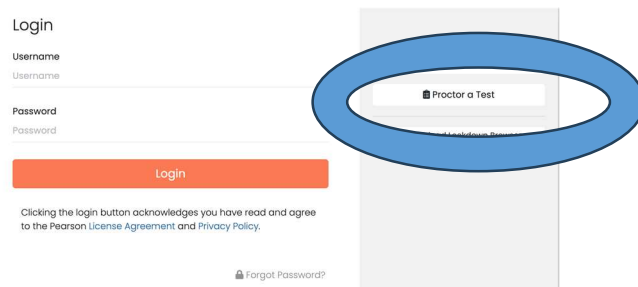
2. Click **Proctor a Test.**

Login to Proctor a Test

Enter Test Code

TEST CODE

Enter Proctor Password

PROCTOR PASSWORD

Submit

3. Enter the **Test Code** and **Proctor Password.**
4. Click **Submit** to open the **Proctor Dashboard.**

Educators

1. Go to https://launchpad.pearson.com/#/ to open the **Log In** window. (First time access will include a prompt to enter your organization. After the first login, you will not need to note your organization.)
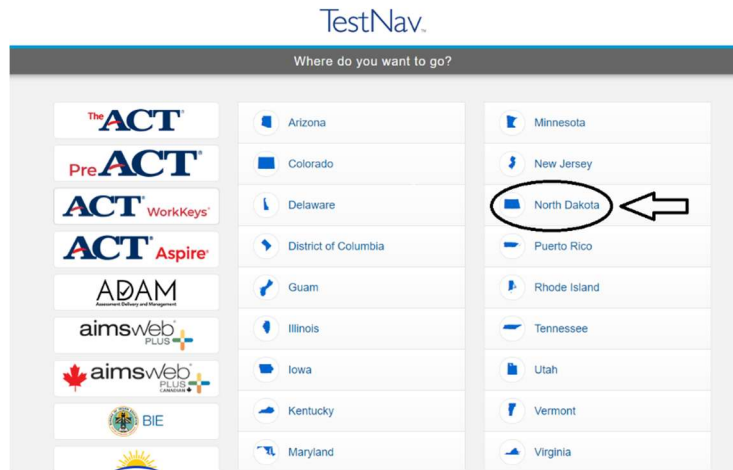
Login

Username

Username

Password

Password

Login

Clicking the login button acknowledges you have read and agree to the Pearson License Agreement and Privacy Policy.
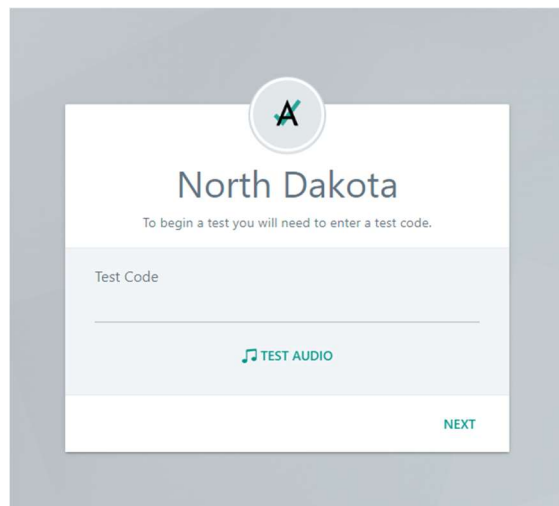
2. Enter your **Username** and **Password.**
3. Click **Login**.

Students

1. After clicking the TestNav app, the following screen displays. Students should **click North Dakota** to open the Welcome screen. **(Students should NOT select ADAM from this screen.)**

2. Instruct students to enter the test code and click Next.

3. Instruct students to enter the requested information.

K-2 Students

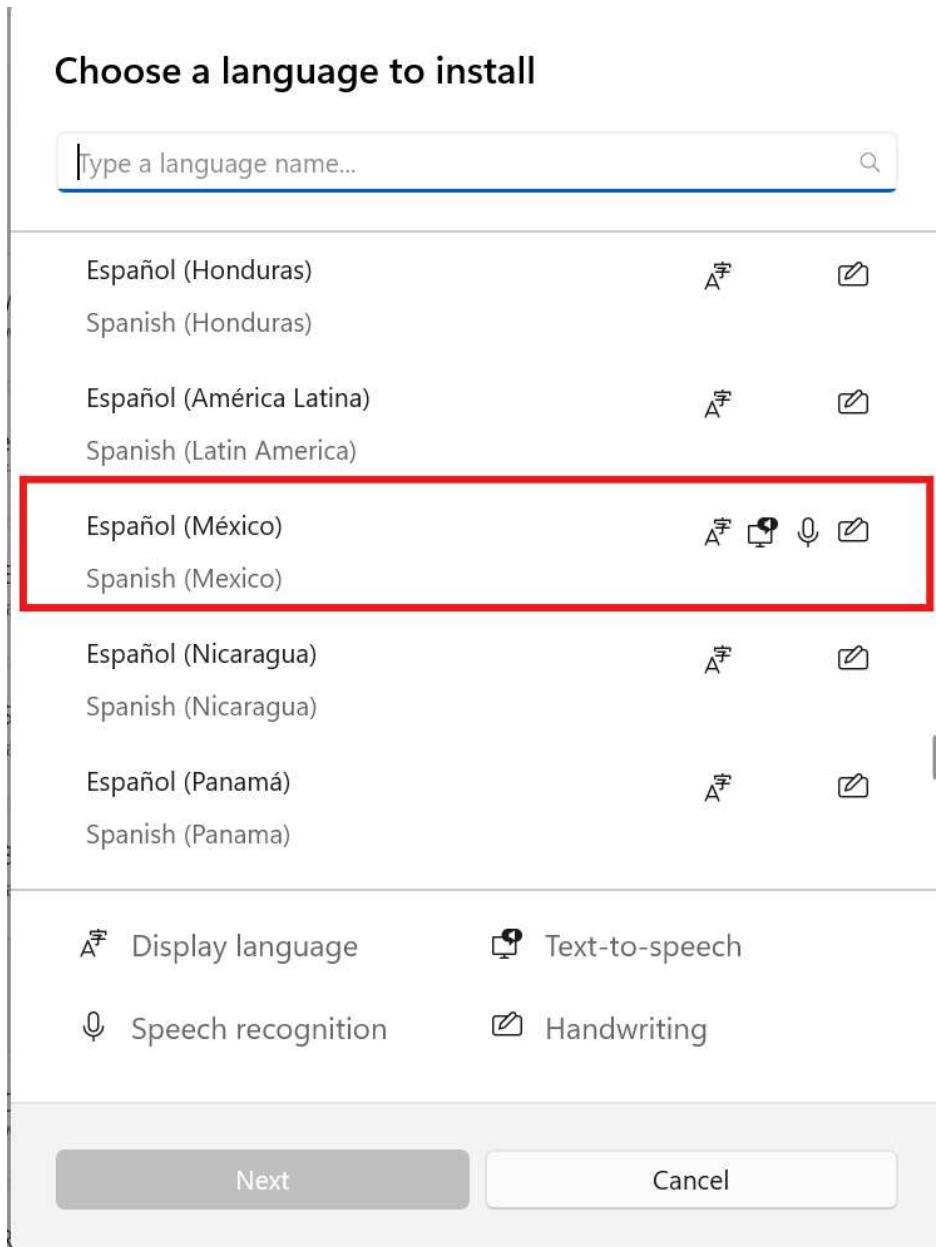**3rd Grade and Above**

4. Click **Next.**

Preparing for the Assessment: Technology Team Tasks

- See the Technology Setup | ND A+ Portal (mypearsonsupport.com) section of the **ND A+ Portal** for information on system requirements, guidelines, and installation steps.

- If a testing device has not been previously used for a TestNav test, the TestNav app must be installed.

- Testing devices previously used for a TestNav test must be running the most current version of the TestNav app. Depending on the operating system (OS), TestNav might require a manual update. The TestNav App Updates (pearson.com) page provides details.

- For grade K-HS students *using a Spanish math form*,

  Technology personnel must install or change the system language *and then restart each device* that these students will use to test. Follow instructions in the articles for each operating system below:

  - Windows - Language Packs for Windows
  - macOS - Change the language your Mac uses
  - ChromeOS Manage your Chromebook's languages

NOTE: Select the Español (Mexico) Spanish language pack, as shown in the screenshot below.

Preparing for the Assessment: District Administrator Tasks

From the Home | ND A+ Portal (mypearsonsupport.com) page:

- Review the **ND A+ Interim Test Administration Manual which includes an Accessibility and Accommodations Guide in Section 9.0.** [ND A+ Interim Test Admin Manual 2025 2026](#)

  - Assign accommodations to students as needed at least one day before student testing begins using the instructions in **Appendix F**.

- Read and then provide school test coordinators with the **ND A+ Interim Test Administration Manual** [ND A+ Interim Test Admin Manual 2025 2026](#) **and specifically note the following Appendices.**

  - **Appendix D: Creating Proctor Groups**

  - **Appendix E: Printing Student Test Tickets**

- Optionally, send the **ND A+ Interim Assessments Introductory Family Letter** [ND A+ Interim Assessments Introductory Family Letter](#)

Confirm all school-based test coordinators have the School Admin role in ADAM:

1. Open **Rostering** > **Users.**

2. Filter by **Role** and select **School Admin**,

3. If any school test coordinators are missing from the list (and have the role of teacher instead), send a list of their names to the Department of Public Instruction at dpiassess@nd.gov and their user permissions will be adjusted.

Preparing for the Assessment: Tasks for the School Test Coordinator

From the ND A+ Portal, review the following:

- Review the **ND A+ Interim Test Administration Manual** [ND A+ Interim Test Admin Manual 2025 2026](#) and specifically all appendices as they outline the specific tasks a school coordinator may perform**.**

Preparations for the Proctor

- Review the **ND A+ Interim Test Administration Manual** [ND A+ Interim Test Admin Manual 2025 2026](#) and specifically the following appendices as they outline the specific tasks a proctor may perform**.**

NORTH DAKOTA
DEPARTMENT OF
PUBLIC INSTRUCTION

- o Appendix A: Logging into LaunchPad
- o Appendix D: Creating Proctor Groups
- o Appendix E: Printing Student Test Tickets
- o Appendix G: Logging In As a Proctor
- o Appendix H: Understanding the Proctor Dashboard
- o Appendix I: Starting the Administration
- o Appendix J: How K-2 Students Can Long in to TestNav with a QR Code
- o Appendix K: Reseating Students